

AGEC 4010V: Internship in Agribusiness

Instructor: Dr. Eunchun Park

Contact Information: email: park@uark.edu

Prerequisites: Successful completion of at least 45 hours including (AGEC 11003 or ECON 22003) and (AGEC 21003 or ECON 21003) and AGEC 23003 and (AGEC 21403 or ACCT 20103)

Course description: A supervised practical work experience in an agribusiness firm or a governmental or industrial organization having direct impact on agriculture in order to gain professional competence and insight to employment opportunities.

Course Rationale: This course is for students in the Agribusiness program with one of three concentrations (agribusiness management and marketing, agricultural economics, or pre-law). Students will be asked to show their ability to synthesize, integrate and apply knowledge developed throughout their undergraduate program in a practical working environment. Goal 6 of the General Education Curriculum will be met by this course.

Credit Hour Requirements: No credit will be granted for past work experience and no more than 3 credit hours will be granted for any one internship experience. Cumulative hours must be completed during the enrolled term. The internship course is repeatable for up to 6 total credit hours. All assignments required to receive credit for this course will be completed via Blackboard. Credit hours are awarded based on the following:

1 credit hour = 120 cumulative hours of work

2 credit hours = 180 cumulative hours of work

3 credit hours = 240 cumulative hours of work

Registration Instructions: Students must complete three steps to register for AGEC 4010V.

Step 1 - Eligible students interested in receiving internship credit must complete the [Agribusiness Internship Application](#)

Step 2 - After an application is submitted, the student's employment will be verified using the supervisor contact provided. Students should inform their supervisor that they will receive an email from the Internship Coordinator, Dr. Eunchun Park (park@uark.edu).

Step 3 - After the supervisor verifies employment, AGEC 401V will be added to the student's schedule. It is the students' responsibility to check that the course is added to their UAConnect and Blackboard and they have the correct number of credit hours.

Grading Scale: Students will not receive a letter grade for AGEC 401V. They will receive credit (CR), incomplete (I), or fail (F) on their transcript:

Credit (CR) means a student has passed all assignments on time. This grade does not impact student GPA.

Incomplete (I) means a student needs to contact the AEAB department as soon as possible to discuss making up one or more of their assignments.

Fail (F) means a student has completed unacceptable work or did not complete all assignments. This grade will negatively impact student GPA.

Student Learning Outcomes: at the end of this internship experience student will be able to:

1. Document via a student work report the activities undertaken reflecting upon the skills and abilities from their Agribusiness program of study and other general education coursework and how they relate to the activities (6.1(a) a, b, e)
2. Record and upload an oral presentation highlighting their accomplishments and internship experience (6.1(a) a, b, e)
3. Create an end-of-internship reflection essay of 1,250 words in length documenting their major responsibilities for the internship and reflecting on how they used at least three of the skills and abilities embodied in Goals 1 through 5 in the General Education Curriculum in completing the project required for this course (6.1(b) a, b, e)

University General Education Learning Outcomes: Through the various activities and assignments given in this class, General Education Curriculum Goal 6 will be addressed in the following manner.

1. *Learning Outcome 6.1(a) a, b, e):* Students will submit a report documenting activities undertaken reflecting upon how the skills and abilities from their Agribusiness program of study and other general education coursework relate to the activities
2. *Learning Outcome 6.1(a) a, b, e):* Students will prepare, record, and upload an oral presentation highlighting their accomplishments and internship experience
3. *Learning Outcome 6.1(b) a, b, e):* Students will prepare an end-of-internship reflection essay of 1,250 words in length documenting their major responsibilities for the internship and reflecting on how they used at least three of the skills and abilities embodied in Goals 1 through 5 in the General Education Curriculum in completing the required project

Course Requirements and Grading: Students will complete all assignments via Blackboard. Full details and requirements can be found on the Blackboard page for students enrolled in AGECE 401V.

Assignment 1 - Student Work Report: students will complete a report rating their 1) work experience, 2) learning experience, 3) personal development, and 4) overall employer and work experience. Students will also provide written feedback regarding their successes and problems experienced, new skills learned, and how the internship has helped the student forward their career goals.

Assignment 2 - Employer Evaluation: the student's immediate supervisor will complete this report and discuss with the student. The report evaluates the student objectively, comparing them with other students of comparable academic level, with other personnel assigned the same or similarly classified jobs, or with individual standards.

Assignment 3 - Agribusiness Internship Paper: an essay of 1,250 words in length documenting the student's major responsibilities for the internship and reflecting on how they used at least three critical thinking and quantitative literacy skills and abilities gained in the Agribusiness Program.

Assignment 4 - Agribusiness Internship Video Presentation: students will prepare, record, and upload to Blackboard an oral presentation highlighting their accomplishments and internship experience. Inclusion of pictures, videos and interviews from the student's internship experience is strongly encouraged.

Disabilities: If you need to request reasonable accommodations for this class due to a disability, you must first register with the Center for Educational Access (CAE) and see me during my office hours to discuss options.

Academic Dishonesty: "Each University of Arkansas student is required to be familiar with and abide by the University's 'Academic Integrity Policy' which may be found at <http://provost.uark.edu/> Students with questions about how these policies apply to a particular course or assignment should immediately contact their instructor."

Inclement Weather: If the University is open, we will have class. As the instructor, I reserve the right to cancel class due to inclement weather. Students will be notified by email and Blackboard if this is the case. Please use your best judgment before getting on the road. See UA Inclement Weather Policy at <http://emergency.uark.edu/inclement-weather/index.php>.

Emergency Procedures: Many types of emergencies can occur on campus; instructions for specific emergencies such as severe weather, active shooter, or fire can be found at <http://emergency.uark.edu>

Severe Weather (Tornado Warning):

1. Follow the directions of the instructor or emergency personnel
2. Seek shelter in the basement or interior room or hallway on the lowest floor, putting as many walls as possible between you and the outside
3. If you are in a multi-story building, and you cannot get to the lowest floor, pick a hallway in the center of the building
4. Stay in the center of the room, away from exterior walls, windows, and doors

Violence / Active Shooter (CADD):

CALL- 9-1-1

AVOID- If possible, self-evacuate to a safe area outside the building. Follow directions of police officers.

DENY- Barricade the door with desk, chairs, bookcases or any items. Move to a place inside the room where you are not visible. Turn off the lights and remain quiet. Remain there until told by police it's safe.

DEFEND- Use chairs, desks, cell phones or whatever is immediately available to distract and/or defend yourself and others from attack.

Agribusiness Internship Assignment 1

STUDENT WORK REPORT

Name: _____	ID#: _____
Major/Minor: _____	Company: _____
Department: _____	Your Title: _____
Supervisor's Name: _____	Supervisor's Email: _____
Supervisor's Title: _____	Hours Worked Per Week: _____
Start Date: _____	End Date: _____
Semester of Credit: _____	

Instructions: Objectively rate your experience with this employer using the scale below.

4 – Excellent 3 – Above Average 2 – Satisfactory 1 – Needs Improvement N/A – Not applicable

Work Experience	Rating	Comments (as needed)
• Relationship of work to career goals		
• Training/orientation received		
• Supervision received		
• Level of responsibility assigned		
• Abilities/academic training utilized		
• Communication/cooperation among co-workers		
Learning Experience	Rating	
• Academic preparation for this job		
• Information, skills, or techniques learned on the job (not learned in class)		
• Relationship of work to academic program		
• Career/professional knowledge gained		
Personal Development	Rating	
• Self confidence gained		
• Understanding your strengths and weaknesses		
• Improvement of communication skills		
• Improvement of interpersonal/teamwork skills		
• Ability to network with or meet people who contributed to your professional growth		
Overall	Rating	
• Evaluation of employer and work experience		

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| • Did this work assignment meet your expectations? | Yes | No |
| • Was the time period in which you worked long enough to learn the specific job and participate in appropriate learning experiences? | Yes | No |
| • Would you want to do an internship with this organization again? | Yes | No |
| • Would you consider this company for permanent placement? | Yes | No |
| • Would you recommend this as a work site to other U of A students?
Why or why not? | Yes | No |

• Please share any success stories or problem situations that you experienced while working at your internship.

• What new skills or procedures did you learn during your internship credit experience?

• Please elaborate and be specific regarding the following: What is your overall evaluation of your experience with this company/organization, especially in relation to your career goals?

Agribusiness Internship Assignment 2

EMPLOYER EVALUATION

Instructions: To be filled out by the student's immediate supervisor to evaluate the student objectively, comparing them with other students of comparable academic level, with other personnel assigned the same or similarly classified jobs, or with individual standards.

Student Name: _____

Student Job Title: _____

Company: _____

Dates Worked: _____

RELATIONS WITH OTHERS

- ☐ Exceptionally well accepted
- ☐ Works well with others
- ☐ Gets along satisfactorily
- ☐ Has some difficulty working with others
- ☐ Works very poorly with others

JUDGMENT

- ☐ Exceptionally mature
- ☐ Above average in making decisions
- ☐ Usually makes the right decision
- ☐ Often uses poor judgment
- ☐ Consistently uses bad judgment

ABILITY TO LEARN

- ☐ Learns very quickly
- ☐ Learns readily
- ☐ Average in learning
- ☐ Rather slow to learn
- ☐ Very slow to learn

ATTENDANCE

- ☐ Regular
- ☐ Irregular

PUNCTUALITY

- ☐ Regular
- ☐ Irregular

ATTITUDE – APPLICATION TO WORK

- ☐ Outstanding in enthusiasm
- ☐ Very interested and industrious
- ☐ Average in diligence and interest
- ☐ Somewhat indifferent
- ☐ Definitely not interested

DEPENDABILITY

- ☐ Completely dependable
- ☐ Above average in dependability
- ☐ Usually dependable
- ☐ Sometimes neglectful or careless
- ☐ Unreliable

QUALITY OF WORK

- ☐ Excellent
- ☐ Very good
- ☐ Average
- ☐ Below Average
- ☐ Very poor

OVER-ALL PERFORMANCE

- ☐ Outstanding
- ☐ Very Good
- ☐ Average
- ☐ Marginal
- ☐ Unsatisfactory

What traits help or hinder the student's advancement?

Additional Remarks

Has this report been discussed with the student? ☐ Yes ☐ No

Student Signature

Supervisor Signature

Date

Assignment 3 - Agribusiness Internship Paper

Paper Format:

All papers must conform to the format and outline below. Papers not addressing one or more of the outline items will have to be revised to include the missing items before credit will be granted.

1. Double spaced typed in 12-point Times New Roman font
2. 1-inch margins, free of grammatical and spelling errors
3. 1,250 word (minimum) in length (not including the cover page, approximately 5 pages of written text)

Agribusiness Internship Paper Outline:

1. Cover Page

The cover page must include the following information:

1. Your name, student ID number, and your e-mail address
2. The date the paper is being submitted
3. The title and name of the course: AGEC 401V - Agribusiness Internship
4. The organization you are working for and the title of your position

2. Background

Provide a description of the organization in which you worked. Describe the primary products and/or services that the organization provides, and the features of the organization that distinguish it from others in a similar industry. If you were part of a specific division (or team) of the organization (e.g. commodity services division or domestic agricultural policy team) please describe how the division/team contributes to the umbrella organization. Also, provide a job description for the position you held during your internship. The description should include: the name and title of your immediate supervisor, the primary duties you were responsible for on typical workdays, and any additional duties you were occasionally responsible for completing.

3. Agribusiness Degree Program Skills

How have the critical thinking and quantitative literacy skills you are building in the Agribusiness Degree Program been used in your internship? Critical thinking is the analysis of facts to form a judgment. Quantitative literacy involves being familiar with methods used to gather and analyze data and allows you to understand and critically validate charts, graphs, tables and statistics that you see in the news, journals, textbooks, websites, and many other places. The Agribusiness Degree Program is designed, in part, to help you develop and sharpen your critical thinking and quantitative literacy skills. Describe a minimum of three ways in which you have used skills developed in the Agribusiness Degree Program during your Internship Experience.

4. Conclusion

Summarize how this internship experience has contributed to your development as a student and to your career development. Did the experience help to illuminate the type of career/work you do or do not want to do? Which courses provided a useful background for performing your work and for understanding the business environment of your company? What was your most significant learning experience during your internship? Would you recommend any changes the company should make in how they administer their internship program?

Assignment 4 - Agribusiness Internship Video Presentation

Video Presentation: students will prepare, record, and upload to Blackboard an oral presentation highlighting their accomplishments and internship experience. Inclusion of pictures, videos and interviews from the student's internship experience are strongly encourage. The goal is to produce a short video that can be shared with faculty and students in the department.

1. 3-5 minutes in length
2. Pictures and videos from the internship experience are encouraged
3. At least one interview with a colleague or supervisor from your internship is encouraged
4. Students will record video using Zoom on Blackboard and upload to Blackboard using Kaltura
5. It is recommended that students create a PowerPoint presentation with all the components included, then use Zoom to record their presentation as one video

Agribusiness Internship Video Outline:

1. Introduction

1. State your name
2. The internship organization
3. The title of your position

2. Background

Provide a description of the organization in which you worked. If you were part of a specific division (or team) of the organization (e.g. commodity services division or domestic agricultural policy team) please describe how the division/team contributes to the umbrella organization. How would you describe your job? Who was your supervisor? What was a typical workday like? What were your primary duties?

3. Agribusiness Degree Program Skills

The Agribusiness Degree Program is designed, in part, to help you develop and sharpen your critical thinking and quantitative literacy skills. Describe how the Agribusiness Degree Program has helped you develop such skills and how you have used these skills during your Internship Experience.

4. Conclusion

Summarize how this internship experience has contributed to your development as a student and to your career development. Did the experience help you identify the type of career you want or do not want? What was your most significant learning experience during your internship? Would you recommend this internship experience to other students? Do you have any funny or entertaining stories from your internship that you'd like to share?